

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

Minutes

January 17, 2014

A regular meeting of the Board of Licensed Professional Counselors was held on January 17, 2014 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Martin Wesley
Mr. Christopher Griffith
Karen Diane Reed
Dr. Kim Naugle
Dr. Sandra Parks
Dr. John Rigney

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

MEMBERS ABSENT

Dr. Daya Sandhu

OFFICE OF THE ATTORNEY GENERAL

Mr. James Grawe, Assistant Attorney General

GUESTS

Lauren Hughes, LPCA applicant
Janet Cox, O&P Fiscal Section representative
Gordon Slone, O&P Executive Director

CALL TO ORDER

Dr. Wesley called the meeting to order at 10:27 a.m.

MINUTES

Dr. Naugle made a motion to approve the December 20, 2013 minutes. Dr. Parks seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Mrs. Jarboe reviewed the memorandum from Gordon Slone, the Executive Director of the Office of Occupations and Professions, including an update on the database/online renewal project which is now expected to be completed in early June 2014, new accessibility to KHRIS(Kentucky Human Resources Information System) for all Board members, details of the budget process being prepared by the Office of the State Budget Director, the vacant Board Administrator position and the upcoming vacant Resource Management Analyst II position, and the availability of Gordon Slone, the Executive Director at O&P, for Board members to discuss issues or concerns in detail any time.

OLD BUSINESS

The Board members have been invited to attend the annual ACA Conference being held in Hawaii in March 2014. At the Board's request, Gordon Slone, the O&P Executive Director and Janet Cox, representative from the O&P Fiscal Section, attended this meeting of the Board to discuss the possibility of any Board members attending the ACA Conference on behalf of the Board. Mr. Slone gave a very detailed financial status report to the Board for the current fiscal year and determined that, without an additional financial allotment, there are not sufficient funds in the Board's budget to cover such travel expenditures. Mr. Slone also noted that a request for a financial allotment to fund travel expenses for Board members would not likely be approved. All Board members agreed that there will not be any KBLPC representation at the ACA Conference in Hawaii. The Board members continued the discussion of the Board's finances with Mr. Slone and Ms. Cox. They discussed general financial issues of the Board including the budget, expenses, licensure fees, government "sweeps", and future budget allotment needs. Mr. Slone will be in contact with the O&P Fiscal Section Supervisor to relay all of these details as discussed today.

Dr. Rigney was unable to attend the AASCB conference and purchase the books of all the US state licensure laws. Ms. Jarboe will attempt to order these online.

In recent meetings of the Board, there has been discussion about creating a graduate fellowship position to work for the Board. At this time, the Board members have decided not to proceed with the creation of this position, as it has become incredibly complex under the operation of state government.

NEW BUSINESS

Dr. Naugle made a motion requesting the Office of Occupations and Professions to have the Board review a proposed Board budget in the for future prior to submission for approval by the Cabinet. Ms. Reed seconded the motion and the motion carried.

The Board members agreed that a new Request for Proposal will need to be issued for an investigator to be contracted to work for the board after July 1, 2014.

The Board discussed options of continuing to operate within the Office of occupations and Professions under state government and operating independently.

Dr. Rigney motioned to request the Kentucky Counseling Association to take action of addressing Senate Bill 62, regarding the Licensure acronym change for Fee-based Pastoral Counselors. Mr. Griffith seconded the motion and the motion carried. Mr. Wesley will make this request to KCA.

Regarding the drafting of the proposed regulation changes, per the guidance of Mr. Grawe, the Board will not file such extensive regulation changes until next year. In the meantime, small regulation changes may be filed.

Ms. Jarboe informed the Board of the date and location change for the 2014 KCA Conference. Dr. Naugle motioned to conduct regular Board meetings in October and November 2014 and to conduct an additional, special meeting during the KCA conference on November 6, 2014 at the Crowne Plaza Hotel in Louisville, Kentucky. Dr. Rigney seconded the motion and the motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

- 13-KMPC-0800 – ongoing
- 2013-01 – ongoing investigation
- 2013-03 - ongoing investigation
- 2013-05 - ongoing investigation
- 2013-06 - ongoing investigation
- 2013-07 A&B - ongoing investigation
- 2013-10 - ongoing investigation
- 2013-11 - ongoing investigation
- 2013-12 – deferred to February for lack of time to review
- 2013-13 – deferred to February for lack of time to review
- 2013-14 - ongoing investigation

Dr. Naugle motioned to approve the final order of notice and the notice of appeal for Jamie Wilkinson. Mr. Griffith seconded the motion and the motion carried unanimously.

The Board voted to accept the recommended order in the matter of Derek Chow. Dr. Wesley, having been the expert witness in this case, recused himself from the discussion and subsequent voting in this matter.

The following application(s) remain on appeal: Mark Deaton

APPLICATION REVIEW

A motion was made by Mr. Griffith, seconded by Dr. Rigney, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Shanalee Applegate, Terry Baker, Holly Barlow, Matthew Berry, Natasha Brown, Kayla Bush, Travis Copley, Teresa Covey, Joseph Cox, Tina Derifield, Nathaniel Daniels, Elizabeth Etherton, Kerry Gasson, Vaness Hall, Christina Hamblin, Reva Hobbs, Lauren Hughes, Jasmine Jackson, Jessica Jones, Courtney Joyce, Morris Kyle, Sumner Lagow, Lauren McAtee, Amber Madden, Janet Ogg, Emily Porter, Maleah Roberts, Kelly Ruff, Michelle Russell, Laryn Tomes, Dawn Turner, and Richard York.

The following LPCA applications were approved, pending submission and approval of a supervisory agreement: Adam Dickson, Neely Kate Neely, Kristen Shrayar, and Brandon Swaggart.

The LPCA application for Consondra Loughran was deferred. She is requested to appear at the February meeting.

The LPCA application for Lucious Pearce was deferred. He is requested to appear at the February meeting.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Ashley Clark, Kathy Gilliam, Matthew Grammer, Amanda Hall, Jason Hicks, David Hunter, and Eric Miller.

LPCC APPLICATIONS

The following applications for LPCC were approved: James Campbell, Kelly Fraust, Leslie Hughes, Kristin Kaster-Bratcher, Daphne Luster, Kim Porter, and Christina Weber.

The LPCC application for Samantha Upshaw-Maxey was deferred. Additional information is requested.

ENDORSEMENT APPLICATIONS

The following application(s) for licensure via endorsement were approved: Deborah Reichenbach and Brenda Treadway.

REINSTATEMENT APPLICATIONS

The following LPCA application(s) for reinstatement were approved: Robin Diamond and Tamara Hurst.

The following application(s) for LPCC were approved for reinstatement: Julie Wade.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for Continuing Education were approved:

Providers:

Interactive CE Training – The Transparent Brain During Addictions
Lee Co. ASAP – Heroin Drug Abusers
Ramey Estep Homes – Mythbuster: Taking a Look at Self-Harming Behaviors
The Ridge Behavioral Health Systems – A Guide for Reporting Child Abuse, Neglect, or Dependency,
Preventing Suicide: Early Identification, Referral, and Follow-Up
Seven Counties Services, Inc. – Ethics and Dual Relationships for Clinical Staff
Seven Counties Services, Inc – Verbal De-Escalation for Clinical Staff

Licensees:

Sarah Riley – Getting High in the Convenience Store

A motion was made by Dr. Parks, seconded by Mr. Griffith, and carried to deny the following applications:

The LPCA application for Staci Case was denied for lacking fulfillment of area 5 of the 9 core areas.

The LPCA application for Alexis Custard was denied for lacking fulfillment of areas 4 and 9 of the 9 core areas.

The LPCA application for Kimberly Henson was denied for lacking completion of a practicum/internship program.

The LPCA application for Mary Ann Koffenberger was denied for having only 27 acceptable graduate semester hours in counseling.

The LPCA application for Nancy Metcalf was denied for having only 56 acceptable graduate semester hours in counseling.

The LPCA application for Natalie Singleton was denied for lacking fulfillment of areas 2, 3 and 9 of the 9 core areas.

The LPCA application for Roy Woodward was denied for not having a qualifying degree.

The LPCC Application for Aiko Obuchi was denied for not having 60 graduate semester hours in counseling.

TRAVEL AND PER DIEM

Mr. Griffith moved for approval of travel and per diem. The motion was seconded by Dr. Naugle. The motion carried.

NEXT MEETING

The next meeting of the LPC board scheduled for Friday, February 21, 2014 at 9:30 a.m. at the Board office.

ADJOURNMENT

With no further business being brought before the board, Dr. Rigney made a motion to adjourn the meeting, Ms. Reed seconded the motion, and the motion carried. The meeting was adjourned at 2:45 p.m.

Minutes Prepared By
Diana Jarboe
February 6, 2014